

Key West Golf Club Homeowners' Association, Inc.

305 Whitehead Street Key West, Florida 33040
305/296-0556 305/293-0251 facsimile www.kwgchoa.com

UNIT USE NOTIFICATION

Occupancy by Lease or **Gratuitous Guest**

Property Address _____ Property Owner _____
Owner Ph#: _____ Owner Email: _____

Property Mgmt Ph#: _____ Emergency (24 Hour) Ph#: _____ (required)
Prop Mgmt email: _____

Guest(s) named on lease: _____
Additional occupants: _____
Address: _____
City/State/Zip: _____ Guest phone: _____

Tenant/guest Email **required** (please print) _____

Number occupants _____ * 6 guests maximum in a 2 bedroom unit 8 maximum in a 3 or 4 bedroom unit *

Pets: Yes No If Yes * breed: _____

Note: All Properties located within the Key West Golf Course HOA are limited to a maximum occupancy, number of persons, per the governing documents; "persons" includes adults, children and infants.

Arrival Date: _____ Departure Date: _____

Vehicles: Commercial vehicles or commercial lettering is not allowed; no trailers, boats, jet skis or motor homes are allowed. Two (2) vehicles per unit, passes or decals are issued upon arrival at the Guard House. If rental, write rental and info will be collected upon arrival. Vehicle length is limited to 18'6" including trailer hitches, vehicle width is limited to 80".

Make _____ model _____ Year _____ Color _____ license # _____ Decal# _____

Make _____ model _____ Year _____ Color _____ license # _____ Decal# _____

I attest that the Rules and Regulations of the Association have been provided and explained to the guest(s) and that the guest(s) have agreed to abide by these Rules and Regulations. The owner/owner agent agrees to enforce those Rules & Regulations up to and including requiring a registrant to vacate the premises immediately for violations and reimbursement of damages caused to any common property.

Signature of Guest

Owner or Management Signature

TO BE COMPLETED BY THE HOA

Accepted: Key West Golf Club Homeowners' Assn. Inc.

Date Arrived: _____

Rejected: _____

Guard: _____

*owners will be charged on their HOA account a \$50.00 fee for lease approval