

KEY WEST GOLF CLUB HOMEOWNER'S ASSOCIATION, INC.  
Parking & Security Meeting Minutes  
Open Conference Call  
Key West, Florida 33040  
May 6, 2020  
Wednesday at 5:30 PM

1. CALL TO ORDER

Member Joe Caso called the Parking & Security Committee meeting to order at 5:34 p.m.

2. DETERMINATION OF QUORUM

Members Joe Caso, Mike Wilbur, Andy Montero and Dave Hubbert were present by zoom call. Community Association Manager Randy Niles, Tracey Barrera and Security Manager Jackie Hoddinott were present by zoom call. Donny Lee was present by zoom call on behalf of Florida Keys Security.

3. PROOF OF NOTICE

Proof of meeting notice was provided by affidavit signed by Association Manager Randy Niles.

4. Approval of Minutes

Member Dave Hubbert motioned to approve the March 17, 2020 Parking and Security meeting minutes. Member Andy Montero seconded. Motion was passed unanimously.

5. UNFINISHED BUSINESS

- Member Joe Caso led the meeting and discussed on going issues with security personnel and procedures.
- Have a one-page procedure list located in guard house and on security golf cart.
- Hold quarterly meetings with guards to continue educating on the procedures
- Hold guards accountable by issuing periodic test on procedures and rules.
- Give all new guards a test on rule book and procedures.
- Meet with Quick Pass personal to discuss issues with the system and fixes.
- Look into possible new software to meet the needs of the community.

Donny Lee owner of Florida Keys Security went over his assessment of the Key West Golf Club Security. His assessment was based on observation and working with the security staff. Donny's Assessment is attached to the minutes.

6. NEW BUSINESS

7. MEMBER INPUT

None Present

8. ADJOURNMENT

Member Joe Caso moved to adjourn the meeting. Member Dave Hubbert seconded. The motion was approved unanimously, and the meeting was adjourned at 6:58 p.m.

Respectfully Submitted,

Randy Niles  
KWGC Association Manager

