

KEY WEST GOLF CLUB HOMEOWNER'S ASSOCIATION, INC.
Landscaping & Maintenance Committee Meeting Minutes
Open Conference Call
Key West, Florida 33040
September 8, 2020
Tuesday at 5 PM

1. CALL TO ORDER - Chairperson Nancy Hubbert called the Landscaping & Maintenance Committee meeting to order at 5:00 p.m.
2. DETERMINATION OF QUORUM - Committee members Nancy Hubbert, Coretta Oden, and Eric Hart were present by Zoom call. Community Association Manager Randy Niles, Tracey Barrera and resident Ken Fisher were also present by Zoom call.
3. PROOF OF NOTICE: Proof of meeting notice was provided by affidavit signed by Association Manager Randy Niles.
4. Approval of August 11, 2020 L & M Committee meeting minutes as corrected: Unanimous.
5. UNFINISHED BUSINESS
 - The new Pest Control / Fertilization contract with Eastern Exterminating has been signed and Orkin has been given a 30-day cancellation notice.
 - Irrigation System: Randy Niles will be starting the process of mapping our current irrigation system. In about 2 weeks a map will be presented with the help of head of maintenance, Ibrahim Fernandez, Sr. and Danny Franco.
 - Waste Can Recovery – **Motion** by Eric Hart: Propose to the Board a trial to use HOA maintenance staff to return emptied waste cans to the front steps of each home inside the front fence. Returning the cans to their correct storage area would be the responsibility of the homeowner. **Second:** Coretta Oden. **Discussion:** Paying the landscaping service to put cans back after each weekly Waste Management pickup has been a practice for many years. The annual cost to do this is currently \$20,800 per year. It will take our maintenance staff most of Friday afternoon to do this. Some members are not in residence but still have yard waste pickup. These homes would have empty cans in front of their home and not in their designated can storage area. **Motion passed:** Unanimous.
 - Landscaping Service Proposals- **Motion** by Coretta Oden: Recommend to the Board that we accept the proposal from *2 Brothers Lawn Services* and cancel the current service from *Clean Cut of Key West*. **Second:** Eric Hart. **Discussion:** Three proposals were received and thoroughly evaluated for services, procedures and cost. The annual cost would be slightly less than we are currently paying. The proposal includes the option to return all waste cans to their correct storage location for a lower cost than we are currently paying. Correct grass cutting procedures such as height, frequency, blade sharpening, etc. would be followed. *2 Brothers* would be easy to work with and responsive to our needs. **Motion passed:** Unanimous.
 - Maintenance equipment for more efficient debris pickup - Tabled
6. NEW BUSINESS
 - New Recycling cans - **Motion** by Coretta Oden: Request Board approval to purchase six new steel recycling cans with bases and six bases for existing trash cans to be placed in or near the mailbox areas throughout the property. Total cost: \$4,154. **Second:** Eric Hart. **Discussion:** Mailbox location on Whistling Duck must be made larger and needs to be sloped so water will not puddle. *KW Citizen* newspaper box must be relocated to make room on Merganser. **Motion passed:** Unanimous.
7. MEMBER INPUT – None
8. ADJOURNMENT – **Motion** to adjourn by Eric Hart. **Second:** Coretta Oden. Meeting was adjourned at 6:43 p.m.

Respectfully Submitted, Nancy Hubbert with thanks to Tracey Barrera for a good start.