

KEY WEST GOLF CLUB HOMEOWNER'S ASSOCIATION, INC.  
Landscaping & Maintenance Committee Meeting Minutes  
Open Conference Call  
Key West, Florida 33040  
October 13, 2020  
Tuesday at 5:00 PM

1. CALL TO ORDER

Committee Chairperson Nancy Hubbert called meeting to order at 5:08 pm.

2. DETERMINATION OF QUORUM

Committee members Nancy Hubbert, Coretta Oden, and Eric Hart were present by Zoom call. Community Association Manager Randy Niles, and Tracey Barrera were also present. Attendees sign-in sheet of those who attended by Video and/or Conference Call was taken by management.

3. PROOF OF NOTICE

The Association's Manager Randy Niles provided proof of meeting notice by affidavit.

4. APPROVAL OF MINUTES

Eric Hart motion to approve the September 8, 2020 L & M Committee Meeting Minutes, Coretta Oden seconded. Motion passed unanimously.

5. OLD BUSINESS

- Recycling Containers-New recycling containers were placed out on property by all mailboxes.

6. UNFINISHED BUSINESS

- Irrigation System- Randy Niles stated the mapping of irrigation is started and should be completed soon. Updated committee on obtaining an RFP for maintenance contracts from Blue Island and Mamas Garden. Additional quotes are needed to compare per committee discussion. Once the committee decides on a maintenance contract the committee can make a recommendation to the BOD Meeting in November 2020.

7. NEW BUSINESS

- Pool Service/Maintenance - Committee requested that an RFP be sent out to pool companies. Once the committee votes on a pool company it will be brought before the BOD Meeting November 2020 for approval.
- Mailbox Refurbishment- A motion was made by Eric Hart to powder coat mailbox bases. Nancy Hubbert second the motion. Motion passed and Randy will proceed. Refurbishment of the mailboxes will be discussed in a future meeting.
- Treeman Contract- The committee discussed a contract with Treeman. Randy and the committee will follow up so that a recommendation can be made to the BOD.

8. MEMBER INPUT

- Douglas Helkenn – 7 Kestral Way, requested a doggie waste station to be placed on Spoonbill Way, close to visitor parking by HOA office. The Committee agreed and will follow up with Randy.

9. ADJOURNMENT

Committee member Eric Hart moved to adjourn the meeting. Committee member Coretta Oden seconded. The meeting was adjourned at 6:24pm.

Respectfully submitted, Randy Niles – CAM, Nancy Hubbert and Tracey Barrera