

**CLOSED BOARD OF DIRECTORS MEETING MINUTES**  
**KEY WEST GOLF CLUB HOMEOWNERS' ASSOCIATION, INC.**  
**74 GOLF CLUB DRIVE, KW, FL 33040**  
**TUESDAY, JUNE 27, 2023**  
**RE: PERSONNEL MATTERS**

In attendance (all via Zoom): Joe Caso, President, Robin Mitchell, VP, Dave Hubbert, Treasurer, Derrick Rende, Director.  
Absent: Bill Francis, Secretary.

TOPIC: PERSONNEL MATTERS

1. Meeting Called to Order by Joe Caso @ 5:00 PM
2. Determination of Quorum verified by Joe Caso
3. Proof of Notice of Meeting verified by Joe Caso
4. New Business – PERSONNEL MATTERS
  - a. Motion by Joe Caso: **DECORUM AT ALL MEETINGS** - Follow the agenda, followed by INPUT from the Membership. Each member will be allotted three minutes to speak in a respectful manner. If a member wishes to e-mail their topic and thoughts ahead of time, this may allow the Board to be prepared to address the topic. Second by Robin Mitchell. VOTE: Unanimous approval.
  - b. **LIFT STATION:** Update by Joe Caso: Review of US WATER contract is underway & discussion with David Rogel, Association Attorney. Joe, Dave Hubbert, Phil Wilson & Danny Franco met with Conch WW Inc. as an alternative option for servicing the lift station. Proposals will be sent to Joe.
  - c. **ARC COMMITTEE MEMBERSHIP:** Motion by Joe Caso: Update committee membership to the following members - Greer Griffith, Susan Berland and Janice Whittemore. Second by Dave Hubbert. Discussion: Other candidates were considered. VOTE: Unanimous approval.
5. ADJOURNMENT: Robin motioned to adjourn the meeting, seconded by Derrick Rende, unanimously passed. Meeting adjourned @ 6:15 PM.

Submitted by KWGC Board of Directors

Joe Caso, President