

KEY WEST GOLF CLUB HOMEOWNERS' ASSOCIATION, INC.
ARCHITECTURAL REVIEW COMMITTEE MEETING MINUTES

74 Golf Club Drive
Key West, Florida 33040
Tuesday, November 14th, 2023
6:15PM

1. CALL TO ORDER:

The Architectural Review Committee meeting was called to order at 6:15pm by Greer Griffith. Seconded by Susan Berland.

2. DETERMINATION OF QUORUM:

Pat Labrada and Anne Gerage were present in person on behalf of CAC management. Dave Hubbert, Treasurer, Robin Mitchell, VP was present in person. Greer Griffith, Susan Berland and Janice Whittemore provided Determination of Quorum.

3. PROOF OF MEETING NOTICE:

The CAC Management sent a mass email and posted the agenda on the message board.

4. APPROVAL OF PRIOR MINUTES:

Greer Griffith approved minutes from 10/17/2023 ARC Meeting. Janice seconded and all voted aye.

5. OLD BUSINESS:

- **67A SBW** – Owners did not attend meeting. Wants to enclose front & rear porches. However, we still need drawings and owner representation. Issue tabled 2nd time until next ARC meeting.
- **3 KW** – Owners did not attend meeting. Withdrew their application to raise home.
- **20 WDL** – Owners attended by Zoom. Provided work start/end date of 12/01/2023 on hurricane-impact shutter replacement. ARC motioned, seconded and approved.

6. NEW BUSINESS:

- **12 WDL** – Owners did not attend meeting. Replace lower-level windows hurricane impact. No specs or pictures provided so application is incomplete; issue tabled for next ARC meeting. ARC motioned, seconded and approved Blue Refrain color (SW6956) for house exterior, trimmings Shipyard White and porch ceiling Shipyard Blue.
- **9 SBW** – Owners attended in person. Hurricane impact front door replacement approved by ARC but application is bifurcated since PVC fence replacement is not approved (must be wood); only post caps are OK using PVC. ARC will do a targeted KWGC walk-through as the owner stated there are already several other PVC fences in the community. PVC fence replacement issue tabled until next meeting.

COMMITTEE DISCUSSION:

- Tom Siburg again provided some insight into area home-elevation requirements, flood insurance liabilities and FEMA flood maps, city appeals in progress. However, we are still researching elevation issues so all home raising projects in the community are on hold.
- Dave advised he updated the website ARC request forms regarding project timelines, window replacement specs, and what 'in kind replacement' specifically means. He will have Andy test online form before we go live.

7. ADJOURNMENT:

Greer Griffith moved to adjourn the meeting; Janice Whittemore seconded the motion. The meeting was adjourned at 8:05pm.