

KWGCHOA Parking And Security Committee Meeting
Thursday, June 6, 2024, 6:00 pm EDT

Attendees:

Committee Members: Orsure' Francis (Chair), Bryce (via Zoom), Trevor Martineau (via Zoom), Rod Mansor

Via Zoom: Jay Hall, Robin Mitchell, Susan, Bosak, Debra Grzywa, Jill Friear, Lara White

In person: Todd, Katee Marinteanu, Thomas Siburg, Laurie McChesney (CAC)

Agenda:

1. Call to Order

- Orsure' called the meeting to order at 6:02 pm EDT.

2. Determination of quorum

- Quorum determined. All four Parking and Security Committee members present for the meeting.

3. Proof of notice of meeting

- Proof of notice provided. Notice displayed and emailed.

4. Approval of agenda

- Agenda approved by all committee members.

5. Approval of prior minutes

- Prior minutes approved by all committee members.

6. Discussion of Topics:

a. New Parking Decal Status and Enforcement

-Todd has deactivated all transponders associated with registered vehicles with no valid new parking decal. Todd has a spreadsheet consisting of a list of vehicles and their associated old versus new decals. Todd believes most vehicles with old decals are likely not on property currently (i.e. "snow birds"). Todd and Pat dropped off a memorandum to the security guards, requesting that they no longer let residents with old decals into the property (i.e. they need to use day passes until they receive a new decal from the office).

b. Scooter Parking/Removal Update

-Todd has reached out, and had at least one scooter removed at the request of an owner on Spoonbill (i.e. signed the title over and the scooter was removed at owner's expense). Arnold's has stated that they will remove scooters at the expense of the KWGC HOA of \$250/scooter. The Parking and Security Committee unanimously agreed to consult with the board/finance

committee to use funds from the "Security Patrol" budget line item to remove any scooter with invalid registration/license plates (estimated about 2-6 scooters). The derelict scooters will first be tagged, and photos of these scooters will be taken. The Parking and Security Committee will also recommend to the board to try to recuperate any expenses by billing any KWGC HOA homeowners the \$250/scooter expense however they see fit.

c. Resident Parking Designation Update

-Todd assisted with the creation of a "Resident" stencil draft. After some discussion, it was decided to have it read "KWGC Resident" instead (2 lines, roughly 82" x 28" dimensions). The cost of each stencil will be about \$50 each. The Park and Security Committee agreed to request via finance/the board to purchase three stencils: one/two for use in the initial marking of spots, and another for a backup in case a stencil becomes worn/damaged. The Parking and Security Committee will recommend to the board to paint spots not involved in the paving project first. Depending on the timeline for the paving project completion, the Parking and Security Committee will recommend to either wait to mark spots involved in the paving project until complete or go ahead and mark (which will need to be redone after paving is complete).

d. Proposed Parking Regulations, Enforcement, and Fines

-A drafted schedule of proposed violations and fines/penalties was discussed during the meeting. After some discussion, it was agreed that the proposed schedule of fines and penalties should be as simple as possible, and warnings should be given for most first offenses. A proposed draft of violations and fines/penalties will be submitted to the board prior to the June board meeting for review and possible approval.

-The Parking and Security Committee will contact both Arnold's and Anchor towing for a possible formal contract for towing. After reviewing both proposed contracts, the Parking and Security Committee will recommend to the board approval of one of the contracts. Laurie mentioned that either company will require a specific list of names who will be authorized to call them to request a tow. The Parking and Security Committee agreed that this should consist of members from three parties: the president of the KWGC HOA, the property manager, and security patrol team leads.

7. Member Input

-Jill Friary: Concerns over parking associated with estate sales. This concern was noted, and this item will be addressed at a future Parking and Security Committee meeting this year.

-Orsure' Francis: 234 GCD guest parking concerns and how security/management has handled their third vehicle situation. Laurie mentioned that as the KWGC HOA handbook stands now, there are no regulations on the number of guests a resident can have at one time, nor are there

limits on the number of days a guest may be issued passes. The Parking and Security Committee agreed to add discussion of guest parking policies and procedures to the July 2024 meeting.

8. Adjournment

- Orsure' adjourned the meeting at 7:54 pm EDT.